



BOSTON PRIMARY SCHOOL
CONDITIONS OF ENROLMENT

Conditions of Enrolment for Reception Grade Learners

- 1 The Reception Grade Class (Grade R) operates under the control of the School Governing Body (SGB) which is responsible for all funding involved, including the salary of the Educators. Limited financial assistance is received from the Western Cape Education Department (WCED). Enrolment may be cancelled or suspended with immediate effect if it is considered in the interests of the School e.g. through poor conduct or non-payment of fees.
- 2 Supervision of the daily running of the class and the programme of work is under the control of the School Principal. The approach and curriculum followed is similar to that of the Western Cape Education Department.
- 3 Application for Admission is made online via the WCED website and acceptance at Boston Primary School will be according to the Admission Criteria as determined by the SGB. Please see below:
 - The prevailing requirements stipulated by the WCED shall apply.
 - Applicants must be age appropriate, i.e. the child must turn 6 years old in the year that the child is in Grade R. Preference shall be given to applicants who will be of compulsory school-going age the following year.
 - Prospective parents / guardians and learners must abide by the Code of Conduct established by the School Governing Body.
 - Prospective parents / guardians must agree to meet the financial obligations as determined by the School Governing Body in respect of learners accepted and enrolled into this and other classes in the School.
- 4 Hours of attendance for Grade R is from 08:00 to 12:30 Monday to Friday.
- 5 Learners who arrive earlier than 07:45 or are fetched after 12:45 will not be supervised. A separate application must be made for Boston Early Morning Care (BEMC) and/or Boston After-School Care Centre (BASCC).
- 6 Learners must report personally to the Educator on arrival at Class each day.
- 7 Learners must be fetched personally from the Educator and are not allowed to wait at the gate or meet parents/transport at the car. Parents must notify the Educator in advance should an alternate adult fetch their child
- 8 Fees payable:
 - Boston Primary School is a fee-paying school, the parents of prospective learners are required to complete and sign the Fee Undertaking to pay the specified Tuition Fees as determined by the SGB.
 - The monthly fees are payable in advance on the first working day and before the 7th of each month from 1 February to 1 November.
 - Details of a monthly debit order system are obtainable from the School Finance Office.
 - One calendar month's written notice must be given in the event of the child leaving the School.
- 9 Parents must agree to the Conditions of Enrolment as determined in this document.



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Conditions of Enrolment for Grade 1 to Grade 7 Learners

1. In terms of a decision taken by the SGB, the classes at Boston Primary School should not exceed 30 learners. Exceeding this number will be at the discretion of the School Principal.
2. The learner must be age appropriate for the Grade for which application has been made. Compulsory school-going age for Grade 1 is 7 years, i.e. the child must turn 7 in the year that the child is in Grade 1.
3. The learner's home language must be English. This is the language of learning and teaching from Grade R to Grade 7 at Boston Primary School. Afrikaans is offered as the School's First Additional Language from Grade 1 to Grade 7.
4. The current Grade R learners at Boston Primary will be given preference for enrolment in Grade 1.
5. Applications will be considered in chronological order.
6. Upon notification of acceptance via the WCED website, the parent / guardians must confirm the child's attendance online and complete the prescribed Boston Primary School Enrolment and Fee Undertaking Form, within the time stipulated, and include the certified documents requested.
7. Fees payable:
 - Boston Primary School is a fee-paying school, the parents of prospective learners are required to complete and sign the Fee Undertaking to pay the specified Tuition Fees as determined by the SGB.
 - The monthly fees are payable in advance on the first working day and before the 7th of each month from 1 February to 1 November.
 - Details of a monthly debit order system are obtainable from the School Finance Office.
 - One calendar month's written notice must be given in the event of the child leaving the School.
8. Parents must agree to the Conditions of Enrolment as determined in this document.

Documents required for Enrolment for Grade R to Grade 7

- A fully completed and signed Enrolment and Fee Undertaking;
- A certified copy of the learner's birth certificate;
- A certified copy of the learner's immunization history;
- A certified copy of learner's most recent report if enrolling for Grade 2 to 7;
- Two certified copies of both parents' Identity documents;
- A certified copy of proof of residence.