

BOSTON PRIMARY SCHOOL

Admission Policy for Learners

PREAMBLE

In terms of section 5 (5) of the South African Schools Act of 1996, the governing body of a public school must determine the admission policy of that school.

The Governing Body of Boston Primary School has accordingly constituted the following as the admissions policy of the school, in the belief that its provisions are consistent with:

- The Constitution of the Republic of South Africa (Act 108/ 1996)
- The National Education Policy Act and any applicable policies determined in terms of this Act (Act 27/1996)
- The South African Schools' Act (Act 84/1996) and subsequent amendments
- The Western Cape School Provincial School Education Act (Act 12/1997)
- The Promotion of Administrative Justice Act (Act 3/2000)

APPLICATION FOR ADMISSION

- According to the Constitution, every person in South Africa, citizens and non-citizens alike, has the right to a basic education.
- The responsibility for the administration of admission of learners to the School will be that of the Principal.
- Every learner shall be entitled to equal access.
- The closing date for admission to Boston Primary School for the forthcoming year is as per WCED recommendation. Any deviation of this date is at the sole discretion of the Principal.

LANGUAGE POLICY

This school is classified as an English speaking school. English is the approved language of learning and teaching that all learners will be instructed in for all subjects from Grade R to Grade 7. All learners from Grade 1 to Grade 7 will be offered Afrikaans as the approved first additional language.

ENROLMENT OF LEARNERS

Grade R Learners:

- In terms of the Directive from the Western Cape Education Department, our Grade R class should not exceed 30 learners.

- If this number is exceeded, no subsidy will be granted for the additional learners.
- The youngest age for enrolment to Grade R is age five years turning six years by 31 December in the year of admission.
- Preference will be given to learners who have siblings (brothers/sisters at Boston Primary School).
- Applications will be considered in chronological order.
- As the Grade R class is funded by the School Governing Body, the parents of prospective Grade R learners are required to complete and sign undertakings to pay the specified Tuition Fees monthly. Failure to do so will result in the learner's admission being cancelled.

Grade 1 Learners:

- In terms of a decision taken by the School Governing Body, the classes at Boston Primary School should not exceed 30 learners.
- Exceeding this number will be at the discretion of the Principal.
- The youngest age for enrolment to Grade 1 is age six years turning seven years by 31 December in the year of admission.
- The current Boston Primary Grade R learners will be given preference.
- Preference will be given to learners who have siblings (brothers/sisters) at Boston Primary School.
- Applications will be considered in chronological order.
- As Boston Primary School is a fee paying school, the parents of prospective Grade 1 learners are required to complete and sign undertakings to pay the specified Tuition Fees as determined by the School Governing Body.
- Once a learner has been accepted at Boston Primary School, parents are required to pay a stationery deposit which will be determined by the School Governing Body. This is not an admission, placement or registration fee. It is a pre-payment for specific items required by the Grade 1 learners. The items will be purchased by the School and distributed to them during the course of the year (chairbags, library book bags, dictionaries, Home Programme Books, Reading Books, plastic book covers, etc).

Grade 2 to 7 Learners:

- In terms of a decision taken by the School Governing Body, the classes at Boston Primary School should not exceed 30 learners.
- Exceeding this number will be at the discretion of the Principal.
- The learner must be age appropriate for the Grade for which application has been made.

- Preference will be given to learners who have siblings (brothers/sisters) at Boston Primary School.
- Applications will be considered in chronological order.
- As Boston Primary School is a fee paying school, the parents of prospective learners are required to complete and sign undertakings to pay the specified Tuition Fees as determined by the School Governing Body.

GENERAL

- Boston Primary School does not unfairly discriminate in any way against an application for admission.
- The closing date for admission will be strictly adhered to. Late applications will be considered only under exceptional and special circumstances.
- Parents/Guardians must not presume that their child(ren) are accepted until a letter of acceptance is received from the school. A code of conduct for learners will accompany the acceptance form and must be duly signed by the parent(s).
- A learner is admitted to the total school programme and will not be suspended from classes, denied access to cultural, sporting or social activities, denied a school report or transfer certificates on the grounds that his or her parents :
 - is unable to pay or has not paid the required school fees,
 - has refused to enter into a contract in terms of which the parents waives any claim for damages arising out of the education of the learner.
- No test relating to admission of a learner to Boston is administered.
- The name of a learner will be removed from the School's admission register when the learner
 - is granted exemption from compulsory attendance according to section (4) of the South African School Act,
 - applies for a transfer to another school and the transfer is effected,
 - is expelled from school, or
 - dies
- If a learner of compulsory school age fails to attend school, the Head of Department may act in terms of section 3(5) and (6) of the South African Schools Act, 1996.
- Documents required for admission of a learner at Boston Primary School include:
 - A fully completed and signed Admission Application Form;
 - A certified copy of the learner's Birth Certificate;
 - A certified copy of the parents' Identity Documents;
 - A certified copy of proof of residence;
 - A certified copy of the learner's immunization history;
 - A certified copy of learner's most recent Assessment Document.

Definitions

<i>Parent</i>	(a) the parent or guardian of a learner, (b) the person legally entitled to the custody of a learner, (c) the person who undertakes to fulfil all the obligations of a person referred to in (a) and (b) towards a learner's education at a School.
<i>Head of Department</i>	The Superintendent-General (SG), who is the Head of the Western Cape Education Department.
<i>School Programme</i>	The total array of curricular, extra-curricular activities, sport, cultural, recreational, social and any other school activities offered by a school.
<i>School activity</i>	Any official educational, cultural, recreational or social activity of a school within or outside of school premises.
<i>School fees</i>	School fees as determined in Section 39 of the SASA and which includes any form of contribution of a monetary nature made or paid by a person or body in relation to the attendance or participation by a learner in any programme of a public school.

Abbreviations

WCED	Western Cape Education Department
HoD	Head of Department
MEC	Member of the Executive Council
NEPA	National Education Policy Act
SASA	South African Schools Act
SGB	School Governing Body
CEMIS	Central Education Management Information System

SIGNATURES

SGB Chairman	SGB Secretary	Principal
R Ismail	N Weintein	N Mangalparsad
Date:	Date:	Date: